

# Hong Kong Institute of Vocational Education (IVE)

## Engineering Discipline

### Sub-Discipline (EE)

### Electrical and Electronic Engineering Programme Board

### Department of Engineering (HW-/ TY /-CW) \*

Application Form for Module Exemption of Practical Training Modules  
based on academic qualifications or relevant experience  
with documented evidence of attainment of the required learning outcomes

Student Name: \_\_\_\_\_ (Eng) / \_\_\_\_\_ (Chi) Student Number: \_\_\_\_\_

e-mail Address: \_\_\_\_\_ Mobile / Telephone No.: \_\_\_\_\_

Programme Code / Title: ~~EG114401 / EG314401~~ / EG524401\* / Higher Diploma in Electrical Engineering

Module Code(s) / Title(s) of the Practical Training module(s) applying for exemption (*please tick*)

#### QF Level 2

EEE2101 Practical Training I

#### QF Level 4

EEE4102 Practical Training II

EEE4103 Practical Training III

#### **Justification(s)**

(Please tick and submit the copies of evidence documents together with application form)

**(1) Trade certificate for direct exemption of EEE2101, EEE4102 and EEE4103 by recognized/academic qualification(s)**

a. Holder of following Certificate of Registered Electrical Worker

REW Grade A       REW Grade B       REW Grade C

b.  Completion of Electrical Technician / Craft Apprenticeship Scheme and Holder of Certificate of Apprentice

**(2) Trade certificate for direct exemption of EEE2101 by academic qualification(s)**

a.  Completion of PTDR Electrical Craft courses (73761 or equivalent)

b.  Completion of PTE Electrical Craft courses (75787 or equivalent)

Date of Submission: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

<b><u>For Campus Secretariat Use</u></b>	
<input type="checkbox"/> Student Card and record checked	
Signature of Staff: _____	Date: _____
<input type="checkbox"/> A handling fee of HK\$ _____ has been received	Receipt No. _____
Signature of Staff: _____	Date: _____
<input type="checkbox"/> MSMP02101M in SRS-MAP updated	
Signature of Staff: _____	Date: _____

**Recommendation** \_\_\_\_\_

Module Leader \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Supported by** Programme Leader/Coordinator\* (Signature / Name) \_\_\_\_\_ / \_\_\_\_\_ Yes / No \*

Explanation \_\_\_\_\_

(if not supported) \_\_\_\_\_ Date \_\_\_\_\_

**Approved by** Head of Department (Signature / Name) \_\_\_\_\_ / \_\_\_\_\_ Yes / No \*

Explanation \_\_\_\_\_

(if not approved) \_\_\_\_\_ Date \_\_\_\_\_

\* Delete where applicable

**Notes to Applicants:**

1. When submitting the application form(s) for module exemption, student should bring with himself/herself the original evidence documents accompanied with one photocopy for each document for verification by the Department.
2. Applicant may be required to attend an interview and/or assessment to verify his/her working experience by the Programme Team if necessary. Assessment fees will be charged where necessary.
3. The applicant for module exemption is advised to attend all classes of the modules concerned and to fulfill all module requirements (such as continuous assessment) until he/she receive written confirmation of the result of his/her application for module exemption.
4. Applicant must submit his/her completed application form(s) together with a copy of payment receipt of **non-refundable payment of \$100<sup>§</sup>** per module for exemption application and another payment receipt of **\$400 per module<sup>§</sup>** if assessment is needed.

<sup>§</sup> Please refer to Payment Methods sheet for payment instruction.