

Schedule of Industrial Attachment (IA) and Industry-Based Student Project (IBSP)

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Project Important Dates

Schedule of IA and IBSP in different companies is listed in the table below:

	Activities	Week
	For Industrial Attachment (IA)	
1	IA induction to students	Week 10 / early Nov (approximately 8 weeks before second semester)
2	IA proposals submission by staff	Week 10 / early Nov
3	IA allocation	Week 11 – 12 / mid Nov
4	Announcement of attachment allocation	Week 15 – 16 / mid Dec
5	Workshop and related activities	Week 15 – 16 / mid Dec
6	IA starts	Week 20 – 21 / mid Jan
7	Presentation	Week 22 / end of Jan
	For Industry-Based Student Project (IBSP)	
8	IBSP starts	Week 22 / end of Jan
9	First stage assessment	Week 29 / mid Mar
10	Second stage assessment	Week 35 / end of Apr
11	Project results	Week 37 / early May

Schedule of IA and IBSP together in the same company is listed in the table below:

	Activities	Week
1a	IBSP induction to students	Week 10 / early Nov (approximately 8 weeks before second semester)
b	IA induction to students	
2	IBSP + IA proposals submission by staff	Week 10 / early Nov
3	Combined IA and IBSP allocation	Week 11 – 12 / mid Nov
4	Announcement of project and attachment allocations	Week 16 / mid Dec
5	Workshop and related activities (IA)	Week 15 – 16 / mid Dec
6	IA starts	Week 20 – 21 / mid Jan
7	IBSP starts	Week 22 / end of Jan
8	First stage assessment (IBSP) / Presentation (IA)	Week 29 / mid Mar
9	Second stage assessment (IBSP)	Week 35 / end of Apr
10	Project results (IBSP)	Week 37 / early May

Penalties

A penalty of 3 marks per day for a maximum of 7 calendar day period is adopted. No submission will be accepted after this period.